

Admo Forget Me Not Fund PPC Mtg [draft june 26, 2017]

June 21, 2017

Location: Maiwand Restaurant

Attendance: Daniel Horal, Martin Martinez, Teresa Lopez, Chris Otten

1) Col Road Small Business Association: Update & Next Steps

Update -- PNC Bank determined that an unauthorized check payment was made without Teresa Lopez's approval. PNC Bank froze the bank account for the ColRdSBA. All money (\$126,500) to be returned to AdMo Fund PNC account.

Decision -- PPC unanimously decided to accept back the money granted to Teresa Lopez and the Columbia Road Small Business Association. The March 2017 grant for \$126,500 to the ColRdSBA will be returned to the Admo Forget Me Not Fund, the transmittal of which will be made official by letter written by Daniel Horal, Fund attorney, accepting the returned money and releasing Teresa Lopez from her obligations.

2) Martin Martinez hired as the Admo Fund Interim Executive Director.

Contract that was initially discussed at the May 10, 2017 gathering at Pho Columbia Heights, we finalized the details, approved the written contract and signed the contract in person as the PPC unanimously. \$1,000 check written by Chris Otten and given to Martin to start.

Some initial tasks for Martin include:

- * Get a physical PO BOX at the Adams Morgan post office
- * Get a domain account and email account set up for electronic mail (we didn't decide on a domain name; perhaps admofund if available)
- * Working with Teresa to calendar a meeting date with the small biz on Columbia Road. With the announcement, provide an update letter on what has happened, and what needs to happen next if the businesses want to continue to work on Teresa's original plan.
- * Clarify and strengthen the Admo Fund's grant/loan request forms (follow up with Teresa for what we should expect as submittal documents with these forms)
- * Begin translating forms & other key documents (Remind Chris to send Martin the latest version of the forms; USB Stick)

3) Other Issues

- We discussed Blanca Aquino and Rabieh Malik situations. Grants were brought up. Other restorative ideas discussed. No decisions yet. To be discussed further at next meeting.
- We talked about redefining the Bylaws and Articles of Incorporation to protect the organization from negative outside influences. To be discussed further at next meeting.

MEETING ADJOURNED (7:30pm to 9:30pm)

NEXT MEETING: July 7? July 14?

To be decided.